	<u>October</u>
	Friday, 1 <sup>st</sup> October 2021
10:00 – 10:15	Steering Committee Meeting
11:30 – 12:30	Zoetis event
	Monday, 4 <sup>th</sup> October 2021
14:15-00:45	Flight to Dubai
	Tuesday, 5 <sup>th</sup> October 2021
All Day	Trade Mission Dubai
	Wednesday, 6 <sup>th</sup> October 2021
All Day	Trade Mission Dubai
	Thursday, 7 <sup>th</sup> October 2021
All Day	Trade Mission Dubai
	Friday, 8 <sup>th</sup> October 2021
05:55- 13:50	Flight to Dublin
	Monday, 11 <sup>th</sup> October 2021
12:45- 14:30	IDA Event
	Tuesday, 12 <sup>th</sup> October 2021
09:00- 09:40	Budget Briefing
10:00- 11:30	SE Regional Meeting
12:00- 13:00	Meeting with the Canadian Ambassador
14:45- 15:00	Briefing with Tánaiste and Minister English
15:00- 16:00	Press Conference Budget Speech
	Wednesday, 13 <sup>th</sup> October 2021
09:00- 09:40	Meeting with Ireland Japan Chamber of Commerce
10:00 - 10:40	Briefing for Ministers responsible for Telecommunications
10:45—11:30	Meeting with Iraq Ambassador
14:10- 15:10	Meeting with TikTok
	Thursday, 14 <sup>th</sup> October 2021
09:00- 12:30	Informal Meeting of Ministers responsible for Telecommunications and
	Information Society
14:30- 15:00	Briefing re MFG on Regional Aid Map
19:10- 21:20	Flight to Luxembourg

	Friday, 15 <sup>th</sup> October 2021
	Monday, 18 <sup>th</sup> October 2021
10:10- 10:25	Dell Technologies 'Transform Graduation' Event
14:00- 14:40	Pre Briefing for Companies (Office of Corporate Enforcement) Bill 2021
14:45- 15:45	
14:45- 15:45	Meeting with John Newham
	Tuesday, 19 <sup>th</sup> October 2021
11:00- 14:00	Joint Committee on ETE- Corporate Enforcement Bill at Committee Stage
15:10- 15:40	Pre Briefing from DFA officials
16:00- 16:40	Motion re Approval Terms of Partnership & Cooperation Agreement
	between EU and MS and Rep of Singapore
17:00- 19:00	Awards of the Minister of Foreign and European Affairs of the Slovak
	Republic
	Wednesday, 20 <sup>th</sup> October 2021
11:20- 12:00	Meeting with Irish Canada Business Association
12:30- 13:00	Digital Business Ireland Photocall
14:00- 15:30	Insurance Sub Group of the Cabinet Committee on Economic Recovery
	and Investment
	Thursday, 21 <sup>st</sup> October 2021
	Friday, 22 <sup>nd</sup> October 2021
06:35- 07:35	Flight to Bristol
All Day	Welsh Government
20:10- 21:10	Flight to Dublin
	Monday, 25 <sup>th</sup> October 2021
	Tuesday 26th Ostobor 2024
46.00 47.00	Tuesday, 26 <sup>th</sup> October 2021
16:30 – 17:30	Call with Karen Hynes
	Wednesday, 27 <sup>th</sup> October 2021
11:00- 11:30	Pre briefing OECD
15:30- 17:30	4th SME & State Bodies Group Meeting

	Thursday, 28th October 2021	
09:00- 11:15	Co-Chair OECD Digital for SME initiative Steering	
16:00- 17:00	Pre Briefing for Trade Mission to US and Canada	
	Friday, 29 <sup>th</sup> October 2021	
16:30- 17:00	Recording for Med in Ireland Event	

	<u>November</u>
	Monday, 1 <sup>st</sup> November 2021
All Day	Trade Mission to US and Canada
	Tuesday, 2 <sup>nd</sup> November 2021
All Day	Trade Mission to US and Canada
	Wednesday, 3 <sup>rd</sup> November 2021
All Day	Trade Mission to US and Canada
	Thursday, 4 <sup>th</sup> November 2021
All Day	Trade Mission to US and Canada
	Friday, 5 <sup>th</sup> November 2021
	Monday, 8 <sup>th</sup> November 2021
	Tuesday, 9 <sup>th</sup> November 2021
09:00- 09:30	Call with F O'Dea to discuss submission on the Approach to PRD
	transposition
09:45- 10:20	Pre briefing for JOCETE
12:00- 12:30	Pre briefing for Report and Final stage of Companies (Corporate
	Enforcement Authority) Bill 2021
14:00- 15:00	Leadership Questions
	Wednesday, 10 <sup>th</sup> November 2021
09:00- 09:45	Made Local Winter Campaign Event
10:30- 11:15	Meeting with AnnMarie Farrelly re SME & Entrepreneurship Growth Plan
11:30- 12:30	JOCETE Sectoral Employment Order (Construction Sector)2021
14:00- 15:00	Meeting with Assistant Secretary
15:30- 16:30	Meeting with PIAB
	Thursday, 11 <sup>th</sup> November 2021
09:00- 10:00	Meeting with Dennis Curran and Laois Chambers
12:00- 13:00	Leadership Questions
14:00- 14:30	Meeting with Company Law Unit
15:00- 15:30	Meeting with LEO Unit
17:50- 18:25	Athlone Hub for National Conversation on AI Event
	Friday, 12 <sup>th</sup> November 2021

	Monday, 15 <sup>th</sup> November 2021
	Tuesday, 16 <sup>th</sup> November 2021
14:00- 15:00	Order of Business
15:15- 15:45	Meeting with Digital Unit
16:00- 17:30	Meeting with Minister English and officials re Implementation of SME and
	Entrepreneurship Growth Plan
	Wednesday, 17 <sup>th</sup> November 2021
09:13- 09:30	Topical Issue
09:30- 11:00	Meeting with Attorney General office re PIAB
11:30- 12:00	PMB National Standards Authority of Ireland (Carbon Footprint Labelling) Bill
14:15- 14:55	Meeting with Senator Ruane
	Thursday, 18 <sup>th</sup> November 2021
16:00- 17:00	Meeting with Declan Hughes
	Friday, 19 <sup>th</sup> November 2021
	Monday, 22 <sup>nd</sup> November 2021
12:30- 13:00	Meeting with Uplift and Minister Martin
	Tuesday, 23 <sup>rd</sup> November 2021
11:00 – 11:15	Launch of the Level Project, Enterprise Ireland new Gender Balance initiative
11:30- 12:00	Pre Briefing for Compet Council
14:00- 15:00	Meeting with John Newham
15:00- 16:00	Meeting with Tanaiste and Minister English
16:00- 18:00	Ministerial Management Board Meeting
	Wednesday, 24 <sup>th</sup> November 2021
11:00- 11:40	Meeting with Huawei
12:00- 12:30	Meeting with An Post
13:00- 15:00	PMB on Companies Emission Reporting Bill
16:30- 18:10	Flight to Brussels
	Thursday, 25 <sup>th</sup> November 2021

All Day	Competitive Council
18:45- 19:30	Flight to Dublin
	Friday, 26 <sup>th</sup> November 2021
15:00- 16:00	Pre Briefing for Trade Mission
17:20- 17:50	Meeting with Finnish Ambassador
17.120 17.130	Tuesday, 30 <sup>th</sup> November 2021
07:00- 13:10	Flights to Helsinki
07.00 15.10	I lights to Helsinki

	<u>December</u>
	Wednesday, 1 <sup>st</sup> December 2021
All Day	Trade Mission to Helsinki and Liverpool
	Thursday, 2 <sup>nd</sup> December 2021
All Day	Trade Mission to Helsinki and Liverpool
	Friday, 3 <sup>rd</sup> December 2021
08:00- 09:20	Co Chair OECD's Digital for SME Initiative 3rd High level Round table
15:00- 16:00	Briefing with Officials re Submission
16:30- 17:00	Recording for SCARP
	Monday, 6 <sup>th</sup> Deceber 2021
	Tuesday 7 <sup>th</sup> December 2021
09:30- 10:00	Meeting with HR unit
12:00- 12:30	Meeting with Ambassador Palm
12:30- 13:00	Meeting with Eamon Quinn Examiner
13:00- 13:30	Meeting with Tánaiste
15:04- 15:08	DETE Motion on Sectoral Employment Order
16:00- 16:30	Meeting with Minster McGrath
16:30- 17:00	Meeting with Assistant Secretary
17:00- 18:00	Meeting with EI CEO
	Wednesday, 8 <sup>TH</sup> December 2021
09:12- 10:00	Topical Issues
13:00- 13:30	Pre Brief- Second Stage Companies (Corporate Enforcement Authority) Bill
14:00- 14:30	Photocall- Google Online Safety Content/Enterprise Partnership Scheme
15:00- 16:00	Launch Look for Local
	Thursday 9 <sup>th</sup> December 2021
10:30- 12:00	Oral PQs
12:00- 13:15	RoundTable with Commissioner Breton
17:00- 19:00	Seanad second stage - Companies (Corporate Enforcement Authority) Bill
	Friday, 10 <sup>th</sup> December 2022
10:30- 10:45	KCLRFM Prerecord The Bottom Line
16:30- 17:30	Discussion with President of LYIT
	Monday, 13 <sup>th</sup> December 2021

14:00- 16:00	Meeting of LEEF
	Tuesday, 14 <sup>TH</sup> December 2021
14:00- 15:00	Leadership Questions
	Wednesday, 15 <sup>th</sup> December 2021
10:15- 10:45	Briefing- Public Consultation of Directive 2021/2101
11:00- 11:30	Meeting with Martin Shanahan IDA
12:30- 13:00	TUD Event to mark award for Bursaries
14:00- 14:30	Meeting with IBEC
16:00- 16:30	Pre Brief- Companies (Corporate Enforcement Authority) Bill
17:00- 18:00	Seanad- Companies (Corporate Enforcement Authority) Bill
	Thursday, 16 <sup>th</sup> December 2021
13:00- 14:30	Civil Society RoundTable event
16:10- 16:58	Topical Issues
	Friday, 17 <sup>th</sup> December 2021
	Monday, 20 <sup>th</sup> December 2022
12:00- 13:00	Meeting with Frances Haugen
	Tuesday, 21 <sup>st</sup> December 2021
12:30- 13:30	Meeting with Assistant Secretary
13:30- 14:00	Pre Recording- South East and Community Radio Kilkenny City
	Wednesday, 22 <sup>nd</sup> December 2021
15:00—15:30	Meeting with Assistant Secretary

Thursday, 23 <sup>rd</sup> December 2021
Friday, 24th December 2021
Monday, 27 <sup>th</sup> December 2021

Tuesday 28 <sup>th</sup> December 2021
Wednesday, 29 <sup>th</sup> December 2021

Thursday, 30 <sup>th</sup> December 2021	
Friday, 31 <sup>st</sup> December 2022	